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30 October, 2025

Hiring Manager
ABC Company Ltd
KG 123 Street, Kigali, Rwanda

Dear Hiring Manager,

I am so excited to apply for the Programme Officer position for the YEAH Project as advertised on careerprodocs.com. Please find my attached supporting documents for your consideration.

With over 2 years of experience as Field Officer in NGO(APROJUMAP) project based in Huye district, I have successfully coordinated community-based programs, focused on Project implementation and economic empowerment. I have collaborated with local communities, organizing outreach activities, and supporting youth-led initiatives in my work, which demonstrated my commitment to youth advocacy. During my previous work, I worked with managing multiple field activities efficiently with continue contributing a project monitoring and reporting to manager.

I am passionate about supporting BRAC Rwanda's mission to empower young people through the YEAH Project. I am confident that my work ethics, experience and dedication will allow me to contribute meaningfully to your team.

Thank you for your time and consideration. I would welcome the chance to discuss how my background and skills align with your needs for YEAH Project's goals.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Eric', with a stylized flourish underneath.

Eric UWIMANA